

勞動部勞動力發展署

Workforce Development Agency, Ministry of Labor

外國專業人員工作許可申辦網

Website of EZ Work Permit

第八章

繳費方式介紹與案件送審

Introduction to payment methods and
case submission

網站操作手冊

Website User Manual

目錄 Table of Contents

1. 繳費方式介紹與案件送審 INTRODUCTION TO PAYMENT METHODS AND CASE SUBMISSION	1
1.1. 郵局繳費 PAYMENT BY POST OFFICE.....	2
1.2. ATM 繳費 PAYMENT BY ATM	6
1.2.1. ATM 繳費 Payment by ATM	6
1.2.2. 中華郵政 WebATM 繳費 Chunghwa Post WebATM Payment.....	9
1.3. 台灣 PAY 繳費 PAYMENT BY TAIWAN PAY.....	12
1.4. 不需繳費流程 THERE IS NO PAYMENT PROCESS	16

1. 繳費方式介紹與案件送審 Introduction to payment methods and case submission

繳費方式	繳費方式說明	系統需填寫欄位
郵局繳費	案件送審前，請至臨櫃繳費，索取相關收據，將繳費資訊填寫至系統。	繳費方式、郵局繳費日期、郵局劃撥收據碼、郵局局號
ATM 繳費	案件送審後，系統會提供銷帳編號，請利用網路銀行或實體 ATM 繳費。	繳費方式
台灣 PAY	案件送審後，系統會導引至台灣 PAY QR-Code 畫面，請以手機台灣 PAY-APP 掃描。	繳費方式
不需繳納	不需要繳費。	-

Payment method	Explanation of payment method	The required field
payment by post office	Before the case is sent for trial, please pay the fee at the counter, ask for the relevant receipt, and fill in the payment information into the system.	payment method, payment date, branch code and receipt number
payment by ATM	After the case is sent for review, the system will provide the write-off number, Pay the application fee according to the number by ATM. Or connect the online post office to pay the application fee.	payment method
payment by Taiwan Pay	After the case is sent for review, the system will be directed to the Taiwan PAY QR-Code screen, please scan it with the Taiwan PAY-APP.	payment method

1.1. 郵局繳費 Payment by post office

功能名稱 Function	郵局繳費 Payment by post office										
功能說明 Description	郵局繳費流程 Post office payment process										
操作步驟 Step	操作畫面 Operation Screen										
選擇【郵局繳費】，點選【繳費】。 Select [Payment by post office], click [Payment]	<div><div>* 案件新增及管理 Application Management > 300_批次繳費送審資料 Information of Payment Procedure</div><div><div>一、勾選一案費用500元兩案費用1000元，以此類推。</div><div>二、案件一經本部收件後即不退費，若有相關問題，請洽系統客服人員。</div><div>The agency will not reimburse the applicant for the paid review fee once the application has been accepted by the agency. For any relevant questions, please contact our staff at the customer service on the system.</div></div><table><thead><tr><th>繳費payment</th><th>申請日期application date</th><th>案件序號application serial number</th><th>工作類別 category</th><th>申請項目application type</th></tr></thead><tbody><tr><td><input checked="" type="checkbox"/></td><td>20230321</td><td>11200025174</td><td>專門性及技術性工作 Specialized or technical work</td><td>新聘 New Hire</td></tr></tbody></table><div>繳費方式 acceptable payment methods</div><div><div><input checked="" type="radio"/> 郵局繳費 payment by post office</div><div><input type="radio"/> ATM繳費 payment by ATM</div><div><input type="radio"/> 台灣Pay繳費 payment by Taiwan Pay</div></div><div><div>繳費 payment</div><div>返回back</div></div></div>	繳費payment	申請日期application date	案件序號application serial number	工作類別 category	申請項目application type	<input checked="" type="checkbox"/>	20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire
繳費payment	申請日期application date	案件序號application serial number	工作類別 category	申請項目application type							
<input checked="" type="checkbox"/>	20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire							
根據系統顯示金額，並依畫面記錄劃撥戶名和劃撥帳號，先至郵局臨櫃繳費後，索取收據證明。 According to the application fee , Postal account and the number show on the system, please go to the post office to pay the application fee. Please request proof of receipt to the post officer	<div><div>* 案件新增及管理 Application Management > 300_批次繳費送審資料 Information of Payment Procedure</div><div>郵局繳費送審資料information of application with payment by post office</div><table><thead><tr><th>申請日期application date</th><th>案件序號application serial number</th><th>工作類別 category</th><th>申請項目application type</th></tr></thead><tbody><tr><td>20230321</td><td>11200025174</td><td>專門性及技術性工作 Specialized or technical work</td><td>新聘 New Hire</td></tr></tbody></table><div>郵局繳費payment by post office</div><div><div>劃撥戶名：勞動部勞動力發展署審議許可收費專戶，劃撥帳號：19038848</div><div>Remittance account: Special Account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 19038848.</div></div><div><div>*交易日期remittance date</div><div><div></div><div>請輸入民國年月日，例1090101。 Please enter the date in ROC era, for example 1090101.</div></div><div>*交易日期post office of remittance</div><div><div></div><div></div></div></div><div><div>*郵政劃撥收據編號 enter receipt number of postal remittance</div><div><div></div><div>請注意：郵政劃撥收據編號填滿後七碼，並請詳細看背面說明，才能方便您順利作業！ Please note: if you pay via postal remittance, please fill in the last 7 digits on the remittance receipt and read the instructions on the diagram carefully to complete the entire procedure!</div></div><div>*審查費金額amount of examination fee</div><div><div>500</div><div></div></div></div></div>	申請日期application date	案件序號application serial number	工作類別 category	申請項目application type	20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire		
申請日期application date	案件序號application serial number	工作類別 category	申請項目application type								
20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire								

收據內容填寫參考請點選
圖示，輸入交易日期、交易局
號、郵政劃撥收據編號、審查
費金額。

(或請撥打 02-89956000 詢
問)。

Please click on the
question mark for more
information of how to fill
in the form. For the payment
via post office, please
enter the

“transaction date”,
“office code” and
“receipt number”

審查費收據填寫圖例 Example of Filling out Examination Fee Receipt

審查費收據 Examination Fee Receipt :

分為電腦收據(白色(500/100 元))及臨櫃繳款收據(粉紅色 500 元及綠色 100 元)2 種，填寫如下：
There are two receipts including computer receipt (white, NT\$500/NT\$100) and counter receipt (pink,
NT\$500 and green NT\$100) with filling-out examples shown below :

- (1) 電腦收據(各郵局開具之白色收據) Computer receipt (white receipt issued by post offices) :
範例 Example

郵局收據編號 Receipt Number (8 碼 8 digits)
請填後 7 碼 Please fill out the last 7 digits

存款金額

0002660 108/06/11 12:01:22

003110 1A6 359779

他不扣手續費

交易日期 Payment Date

交易局號 Post Office Code

電腦記錄

填寫方式

交易日期 remittance date 1080611

To fill out

交易局號 post office of remittance 003110

輸入郵政劃撥收據編號 enter receipt number of postal remittance 0002660 (後 7 碼 the last 7 digits)

- (2) 臨櫃繳款收據(郵局派本機關駐點開具之粉紅色 500 元及綠色 100 元收據) Counter receipt
(pink, NT\$500 and green NT\$100) :

範例 Example

交易局號 Post Office Code

E-8103097

郵政劃撥儲金存款收據

收據人 帳號 戶名 1 郵局收據編號 Receipt Number

寄款人

局章戳

局號 000100-6

108.07.01

交易日期 Payment Date

填寫方式

交易日期 remittance date 1080701

To fill out

交易局號 post office of remittance 000100

輸入郵政劃撥收據編號 enter receipt number of postal remittance E08103097 (9 碼 9 digits)

填寫完資料，選擇認證方式，
系統目前提供**自然人憑證卡**
及**健保卡**認證方式，並輸入驗
證資訊，點選【送出】。

After filling in the
information, select the
authentication method(the
system currently provides
the authentication method

案件新增及管理 Application Management > 309_ 繳款資訊查詢 Information of Payment Procedure

繳款資訊查詢 Information of application with payment by post office

申請日期 application date	案件序號 application serial number	工作類別 category	申請項目 application type
20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire

繳款戶名: 勞動部勞動力發展署特許可收費專戶 劃撥帳號: 1905848
Remittance account: Special Account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 1905848.

*交易日期 remittance date 1120311 請輸入民國年月日, 例: 1090101.
Please enter the date in ROC era, for example 1090101.

*交易局號 post office of remittance 000000

*郵政劃撥收據編號 enter receipt number of postal remittance 000000001 請注意: 郵政劃撥收據編號後七碼, 並請詳閱寄件單說明, 才能方便您順利作業!
Please note: if you pay via postal remittance, please fill in the last 7 digits on the remittance receipt and read the instructions on the diagram carefully to complete the entire procedure!

*審查費金額 amount of examination fee 500

下方請輸入並輸入自然人憑證PIN碼 Please insert the citizens digital certificate and enter the PIN CODE.

使用憑證: ☒ 自然人憑證 MOCA IC card ☐ 健保卡 NHI IC card ☐ 行動自然人憑證

PIN CODE:

☐ 離線PIN碼

送出 send 取消 cancel

of Citizen Digital Certificate and the National Health Insurance Card) and enter the PIN CODE and click [Send].

系統出現：案件一經本部收件後即不退費，若有相關問題，請洽系統客服人員。是否使用郵局繳費送審？，

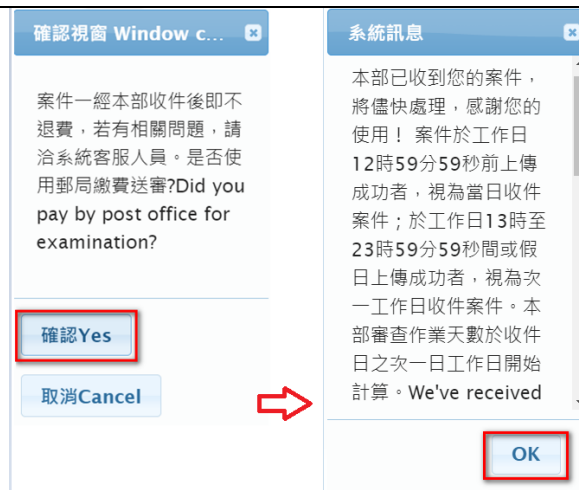
點選**確認**按鈕。

系統出現：本部已收到您的案件，將儘快處理，感謝您的使用！案件於工作日 12 時 59 分 59 秒前上傳成功者，視為當日收件案件；於工作日 13 時至 23 時 59 分 59 秒間或假日上傳成功者，視為次一工作日收件案件。本部審查作業天數於收件日之次一日工作日開始計算。

點選 **OK** 按鈕。

The application fee is non-refundable once the case is received by the Ministry of Labor. Should you have any questions, please contact the system service. Payment by ATM for review?
, click [Yes]

We've received your application and will handle it soon. Thank you very much for your using. Cases that are successfully uploaded before 12:59:59 on a business day are deemed to be received on the same



day; cases that are successfully uploaded between 13:00 and 23:59:59 on a business day or on a holiday are deemed to be received on the next business day. The operation days of examination will be started to count from next day of the application received date.
, click [OK]

1.2. ATM 繳費 Payment by ATM

1.2.1. ATM 繳費 Payment by ATM

功能名稱 Function	ATM 繳費 Payment by ATM																						
功能說明 Description	ATM 繳費流程 ATM payment process																						
操作步驟 Step	操作畫面 Operation Screen																						
選擇【ATM 繳費】， 點選【繳費】。 Select [Payment by ATM], click [Payment]	<div><div>* 案件新增及管理 Application Management > 300_批次繳費送審資料 Information of Payment Procedure</div><div><div>一、勾選一案費用500元兩案費用1000元，以此類推。 二、案件一經本部收件後即不退費，若有相關問題，請洽系統客服人員。 The agency will not reimburse the applicant for the paid review fee once the application has been accepted by the agency. For any relevant questions, please contact our staff at the customer service on the system.</div><table><tr><td>繳費payment</td><td>申請日期application date</td><td>案件序號application serial number</td><td>工作類別 category</td><td>申請項目 application type</td></tr><tr><td><input checked="" type="checkbox"/></td><td>20230321</td><td>11200025174</td><td>專門性及技術性工作 Specialized or technical work</td><td>新聘 New Hire</td></tr></table><div>繳費方式 acceptable payment methods</div><div><div><input type="radio"/> 郵局繳費 payment by post office</div><div><input checked="" type="radio"/> ATM繳費 payment by ATM</div><div><input type="radio"/> 台灣Pay繳費 payment by Taiwan Pay</div></div><div><div>繳費 payment</div><div>返回back</div></div></div></div> <tr><td>填寫完資料，選擇認證方式， 系統目前提供自然人憑證卡 及健保卡認證方式，並輸入驗 證資訊， 點選【送出審查並取得繳費序 號】。 After filling in the information, select the authentication method(the system currently provides the authentication method of Citizen Digital Certificate and the National Health Insurance Card) and enter the PIN CODE and click [Send the application and acquire the</td><td><div><div>* 案件新增及管理 Application Management > 300_批次繳費送審資料 Information of Payment Procedure</div><div>ATM繳費案件資料information of application with payment by post office</div><table><tr><td></td><td>申請日期application date</td><td>案件序號application serial number</td><td>工作類別 category</td><td>申請項目 application type</td></tr><tr><td>1</td><td>20230321</td><td>11200025174</td><td>專門性及技術性工作 Specialized or technical work</td><td>新聘 New Hire</td></tr></table><div><div>請於送件當日23:59前完成繳費，俾利辦理文件審查事宜；倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。 Please complete the payment the same day (before 23:59) you submit the application. If you overpaid for the application, please keep the payment receipt to apply for refund to the Workforce Development Agency.</div><div>* 審查費金額amount of examination fee 500</div><div>下方請插入並輸入自然人憑證Pin碼。 Please Insert the citizen digital certificate and enter the PIN CODE.</div><div><div>使用憑證</div><div><div><input checked="" type="radio"/> 自然人憑證 MOICA IC card</div><div><input type="radio"/> 健保卡 NHI IC card</div><div><input type="radio"/> 行動自然人憑證</div></div><div>PIN CODE :</div><div><input type="checkbox"/> 顯示PIN碼</div></div><div><div>送出審查並取得繳費序號 Send the application and acquire the serial number of payment.</div><div>取消cancel</div></div></div></div></td></tr>	繳費payment	申請日期application date	案件序號application serial number	工作類別 category	申請項目 application type	<input checked="" type="checkbox"/>	20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire	填寫完資料，選擇認證方式， 系統目前提供 自然人憑證卡 及 健保卡 認證方式，並輸入驗 證資訊， 點選【 送出審查並取得繳費序 號 】。 After filling in the information, select the authentication method(the system currently provides the authentication method of Citizen Digital Certificate and the National Health Insurance Card) and enter the PIN CODE and click [Send the application and acquire the	<div><div>* 案件新增及管理 Application Management > 300_批次繳費送審資料 Information of Payment Procedure</div><div>ATM繳費案件資料information of application with payment by post office</div><table><tr><td></td><td>申請日期application date</td><td>案件序號application serial number</td><td>工作類別 category</td><td>申請項目 application type</td></tr><tr><td>1</td><td>20230321</td><td>11200025174</td><td>專門性及技術性工作 Specialized or technical work</td><td>新聘 New Hire</td></tr></table><div><div>請於送件當日23:59前完成繳費，俾利辦理文件審查事宜；倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。 Please complete the payment the same day (before 23:59) you submit the application. If you overpaid for the application, please keep the payment receipt to apply for refund to the Workforce Development Agency.</div><div>* 審查費金額amount of examination fee 500</div><div>下方請插入並輸入自然人憑證Pin碼。 Please Insert the citizen digital certificate and enter the PIN CODE.</div><div><div>使用憑證</div><div><div><input checked="" type="radio"/> 自然人憑證 MOICA IC card</div><div><input type="radio"/> 健保卡 NHI IC card</div><div><input type="radio"/> 行動自然人憑證</div></div><div>PIN CODE :</div><div><input type="checkbox"/> 顯示PIN碼</div></div><div><div>送出審查並取得繳費序號 Send the application and acquire the serial number of payment.</div><div>取消cancel</div></div></div></div>		申請日期application date	案件序號application serial number	工作類別 category	申請項目 application type	1	20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire
繳費payment	申請日期application date	案件序號application serial number	工作類別 category	申請項目 application type																			
<input checked="" type="checkbox"/>	20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire																			
填寫完資料，選擇認證方式， 系統目前提供 自然人憑證卡 及 健保卡 認證方式，並輸入驗 證資訊， 點選【 送出審查並取得繳費序 號 】。 After filling in the information, select the authentication method(the system currently provides the authentication method of Citizen Digital Certificate and the National Health Insurance Card) and enter the PIN CODE and click [Send the application and acquire the	<div><div>* 案件新增及管理 Application Management > 300_批次繳費送審資料 Information of Payment Procedure</div><div>ATM繳費案件資料information of application with payment by post office</div><table><tr><td></td><td>申請日期application date</td><td>案件序號application serial number</td><td>工作類別 category</td><td>申請項目 application type</td></tr><tr><td>1</td><td>20230321</td><td>11200025174</td><td>專門性及技術性工作 Specialized or technical work</td><td>新聘 New Hire</td></tr></table><div><div>請於送件當日23:59前完成繳費，俾利辦理文件審查事宜；倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。 Please complete the payment the same day (before 23:59) you submit the application. If you overpaid for the application, please keep the payment receipt to apply for refund to the Workforce Development Agency.</div><div>* 審查費金額amount of examination fee 500</div><div>下方請插入並輸入自然人憑證Pin碼。 Please Insert the citizen digital certificate and enter the PIN CODE.</div><div><div>使用憑證</div><div><div><input checked="" type="radio"/> 自然人憑證 MOICA IC card</div><div><input type="radio"/> 健保卡 NHI IC card</div><div><input type="radio"/> 行動自然人憑證</div></div><div>PIN CODE :</div><div><input type="checkbox"/> 顯示PIN碼</div></div><div><div>送出審查並取得繳費序號 Send the application and acquire the serial number of payment.</div><div>取消cancel</div></div></div></div>		申請日期application date	案件序號application serial number	工作類別 category	申請項目 application type	1	20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire												
	申請日期application date	案件序號application serial number	工作類別 category	申請項目 application type																			
1	20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire																			

serial number of payment.].

系統出現：案件一經本部收件後即不退費，若有相關問題，請洽系統客服人員。是否使用ATM繳費送審？

點選**確認**按鈕。

The application fee is non-refundable once the case is received by the Ministry of Labor. Should you have any questions, please contact the system service. Payment by ATM for review? , click [Yes]

確認視窗 Window c...

案件一經本部收件後即不退費，若有相關問題，請洽系統客服人員。是否使用ATM繳費送審?Did you pay by ATM for examination?

確認Yes

取消Cancel

ATM繳費案件資料，點選【列印繳費序號】。根據**銷帳編號**至實體ATM或是連接網路郵局進行繳費。

備註：

1. 需透過郵局網路繳費者，點選【**中華郵政WebATM繳費**】，請繼續參閱本手冊下一章節。

2. 若為其他銀行ATM使用者，請用轉帳方式付款。

"ATM Payment Number Information" click [Print The Payment Number].

Pay the application fee according to the number by

* 案件新增及管理 Application Management > 300_批次繳費送審資料 Information of Payment Procedure

ATM繳費案件資料 information of application with payment by post office

申請日期 application date	案件序號 application serial number	工作類別 category	申請項目 application type
1 20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire

請於送件當日23:59前完成繳費，俾利辦理文件審查事宜；倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。 Please complete the payment the same day (before 23:59) you submit the application. If you overpaid for the application, please keep the payment receipt to apply for refund to the Workforce Development Agency.

審查費金額 amount of examination fee 500

繳款金融機構代碼 Code of financial institutions 700(中華郵政股份有限公司 Chungwa Post Co., Ltd.)

ATM繳費序號(銷帳編號) Serial number of ATM payment 61203

中華郵政ATM繳費流程 顯示流程圖

列印繳費序號 Print the serial number of payment. 中華郵政WEB ATM繳費 取消cancel

勞動部勞動力發展署

申辦外國專業人員工作許可

ATM繳納審查費繳費序號

列印時間：112-03-25

ATM繳費案件資料				
	申請日期	案件序號	申請工作類別	申請項目
1	112-03-21	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire
請於送件當日23:59前完成繳費，俾利辦理文件審查事宜；倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。				
審查費金額	500			
繳款金融機構代碼	700(中華郵政股份有限公司)			
ATM繳費序號	6120321			

<p>ATM. Or connect the online post office to pay the application fee.</p> <ol style="list-style-type: none">1. If you need to pay through the post office network, click [Chunghwa Post WebATM Payment], please continue to the next chapter of this manual.2. If you are an ATM user of another bank, please pay the application fee by bank transfer	
---	--

1.2.2. 中華郵政 WebATM 繳費 Chunghwa Post WebATM Payment

功能名稱 Function	中華郵政 WebATM Chunghwa Post WebATM Payment
功能說明 Description	中華郵政 WebATM 繳費 Chunghwa Post WebATM Payment
操作步驟 Step	操作畫面 Operation Screen
<p>點選登入 (網路郵局操作如有異常請洽 0800-700365 或 04-23542030 詢問)。</p> <p>(Should you have any questions, please contact the system service: 0800-700365 or 04-23542030)</p>	<p>貼心小提醒 此操作提供給有郵局網路銀行使用者參閱</p> 
<p>點選登入 (網路郵局操作如有異常請洽 0800-700365 或 04-23542030 詢問)。</p> <p>(Should you have any questions, please contact the system service: 0800-700365 or 04-23542030)</p>	

輸入晶片卡密碼

(網路郵局操作如有異常請洽 0800-700365 或 04-23542030 詢問)。

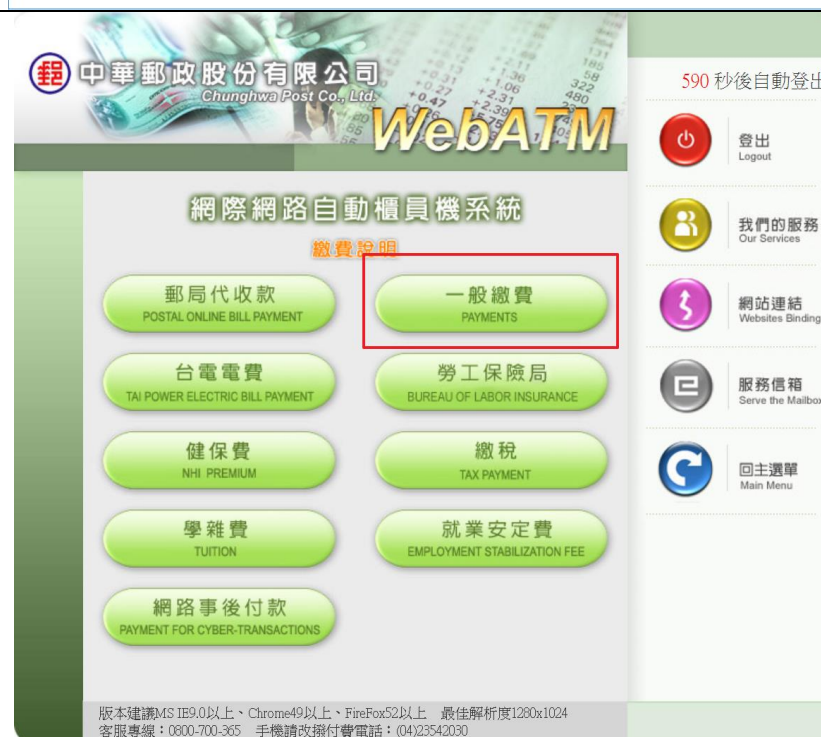
Enter the PIN CODE
(Should you have any questions, please contact the system service: 0800-700365 or 04-23542030)



選擇一般繳費

(網路郵局操作如有異常請洽 0800-700365 或 04-23542030 詢問)。

Select "PAYMENTS"
(Should you have any questions, please contact the system service: 0800-700365 or 04-23542030)



輸入**銷帳編號與繳款金額**
後，點選**確定**按鈕，即完成繳
費

(網路郵局操作如有異常請
洽 0800-700365 或
04-23542030 詢問)。

After entering the payment
number and the amount of the
application fee.
Click “Confirm”
(Should you have any
questions, please contact the
system service: 0800-700365 or
04-23542030)

The screenshot shows the Chunghwa Post WebATM portal in Google Chrome. The page title is "中華郵政WebATM - Google Chrome" and the URL is "webatm.post.gov.tw/postatm/portal". The header features the Chunghwa Post logo and the text "WebATM". Below the header, there is a section titled "僅供操作手冊用案例" (Case for manual operation only). The main content area is titled "一般繳費" (General Payment) and contains a form with the following fields:

請選擇扣款帳號 Transferor A/C	700-中華郵政股份有限公司 0002
請選擇轉入銀行 Transferee BankID	700-中華郵政
請輸入銷帳編號 Customer's Number	6120 (至多16位)
請輸入繳款金額 Payment Amount	100

At the bottom of the form, there are two buttons: "確認" (Confirm) and "清除" (Clear). The footer of the page contains the following text:

版本建議MS IE9.0以上、Chrome49以上、FireFox52以上 最佳解析度1280x1024
客服專線：0800-700-365 手機請改撥付費電話：(04)23542030

Are you sure to submit?
, click [Yes]



導至台灣 Pay QRcod 頁面，開啟手機台灣 PayApp 掃描，在 **5 分鐘** 內完成繳費。

Leads to the Taiwan Pay QRcod page, open the mobile Taiwan PayApp scan, and complete the payment within 5 minutes.



系統出現：繳費成功！

點選 **OK** 按鈕。

選擇認證方式，系統目前提供
自然人憑證卡及**健保卡**認證
方式，並輸入驗證資訊，
點選【**送出**】。

Click [OK]

Select the authentication method(the system currently provides the authentication method of Citizen Digital Certificate and the National Health Insurance Card) and enter the PIN CODE and click [Send].

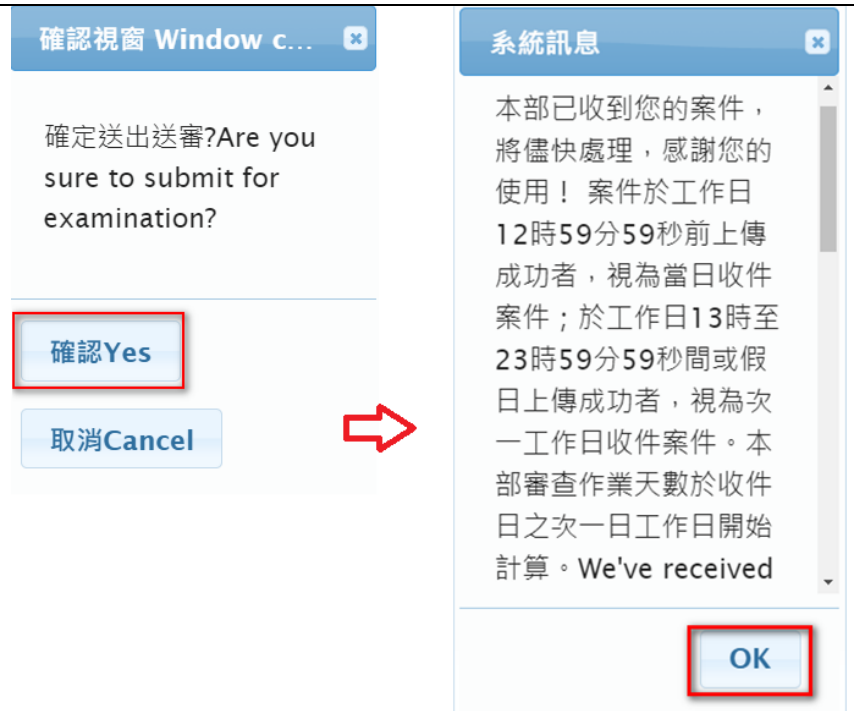


系統出現：確定送出送審？

點選 **確認** 按鈕。


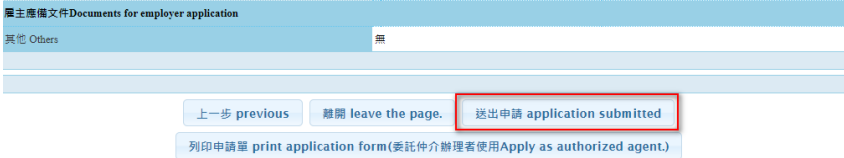
系統出現：本部已收到您的案件，
將儘快處理，感謝您的使用！ 案
件於工作日 12 時 59 分 59 秒前上
傳成功者，視為當日收件案件；於
工作日 13 時至 23 時 59 分 59 秒間
或假日上傳成功者，視為次一工作
日收件案件。本部審查作業天數於
收件日之次一日工作日開始計
算。 ，
點選 **OK** 按鈕。

Are you sure to submit for
examination?
, click [Yes]



We've received your application and will handle it soon. Thank you very much for your using. Cases that are successfully uploaded before 12:59:59 on a business day are deemed to be received on the same day; cases that are successfully uploaded between 13:00 and 23:59:59 on a business day or on a holiday are deemed to be received on the next business day. The operation days of examination will be started to count from next day of the application received date.
, click [OK]

1.4. 不需繳費流程 There is no payment process

功能名稱 Function	不需繳費 There is no payment process
功能說明 Description	申請項目解聘、其他(資料備查)…等不需繳費流程 Application for dismissal, others (Application for change the document information)... There is no need to pay for the process
操作步驟 Step	操作畫面 Operation Screen
<p>導至「申請案檢視送審」頁面，選擇認證方式，系統目前提供自然人憑證卡及健保卡認證方式，並輸入驗證資訊。</p> <p>Leads to the Application review page, Select the authentication method(the system currently provides the authentication method of Citizen Digital Certificate and the National Health Insurance Card) and enter the PIN CODE</p>	
<p>點選【送出申請】。</p> <p>系統出現：確定送出送審？ 點選確認按鈕。</p> <p>系統出現：本部已收到您的案件，將儘快處理，感謝您的使用！案件於工作日 12 時 59 分 59 秒前上傳成功者，視為當日收件案件；於工作日 13 時至 23 時 59 分 59 秒間或假日上傳成功者，視為次一工作</p>	

日收件案件。本部審查作業天數於收件日之次一日工作日開始計算。 , 點選 **OK** 按鈕。

Click [application submitted]

Are you sure to submit for examination? , click [Yes]

We've received your application and will handle it soon. Thank you very much for your using. Cases that are successfully uploaded before 12:59:59 on a business day are deemed to be received on the same day; cases that are successfully uploaded between 13:00 and 23:59:59 on a business day or on a holiday are deemed to be received on the next business day. The operation days of examination will be started to count from next day of the application received date. , click [**OK**]

確認視窗 Window c...

確定送出送審?Are you sure to submit for examination?

確認Yes

取消Cancel



系統訊息

本部已收到您的案件，將儘快處理，感謝您的使用！案件於工作日12時59分59秒前上傳成功者，視為當日收件案件；於工作日13時至23時59分59秒間或假日上傳成功者，視為次一工作日收件案件。本部審查作業天數於收件日之次一日工作日開始計算。We've received

OK